

Permission to Study Outside CCQ

Name :	Student ID :
Semester :	Name and code of Courses Need to be Registered :
Mobile Number:	
College You Wish To Study for/Country:	

REQUIREMENTS TO BE CONSIDERED FOR STUDYING OUTSIDE OF CCQ :

- Student must have a 2.0 GPA or above to be allowed to take classes outside of CCQ
- The student undergoes an exam from the community college upon completion of the course to evaluate their level of academic achievement.
- CCQ may request a verification of the accuracy and authenticity of data from the concerned entities and ensure the level of the university where the student wants to study. In case of any violation of the applicable policies and regulations, CCQ may reject the application and hold the student responsible for such violation.
- Credits may be awarded for courses from an accredited private or public university or college with a grade of Good "C" or better, or a numerical grade of 70 or higher. Such course will be included in the student's study plan but will not be calculated into the GPA
- The content of the transfer course corresponds to %70, or above, of CCQ's course content
- Student must not exceed the academic load:
 - A. Within the country: total hours not exceeding 15 hours in both Community college and other educational institution.
 - B. Abroad: the student is not allowed to take courses at CCQ. A maximum of 15 credit hours at accepted educational institution, or as per the student's GPA.

- Avoidance of time conflict between classes.
- Student must attach the following with this form to be considered for permission to student outside of CCQ :
 - Academic Transcript
 - Qatar ID
 - Course Description of classes wanting to take from other university/college.
 - The academic calendar of the educational entity in which you want to study.
 - Submission a proof of attendance.
- Avoidance of time conflict between the students' schedule at the studied university and the academic calendar of CCQ. In case of conflict, the student will be suspended for the subsequent semester..
- I pledge that I have reviewed all laws and policies for requesting to study outside the Community College and adhere to them fully.

Student's Signature :

Date:

Record employee signature :